

BYELAWS OF THE ISLE OF MAN KART RACING ASSOCIATION LTD.

1. Title.

The name of the company is the Isle of Man Kart Racing Association Ltd., referred to in these rules as "The Club".

2. Terms of Membership.

In applying, or being elected for membership of the Club, members undertake to abide by the Articles of Association of the Club and these Bye-Laws, made in accordance with Article 48, together with any amendments which may be issued, any supplementary regulations issued by the Club and to all the rules and regulations of the R.A.C. Motor Sports Association Ltd. or of any other governing body to whose jurisdiction membership of the Club admits the member.

3. Sporting and/or Race Regulations.

The Directors may, in lieu of participating in racing governed by Motorsport UK regulations, introduce such sporting and/or race regulations as they consider necessary or desirable to provide a framework for the conduct or racing at the club, whether for individual racing events or over the course of a championship. The Directors shall publish all Sporting and/or Race Regulations on the Club's website and shall take such other actions as they consider necessary or desirable to make Members and participants cognizant of such Regulations. It is a strict condition of membership of the Club and the participation in any racing events that such persons agree to abide at all times to all Sporting and/or Race Regulations adopted by the Directors.

4. Members of the Board of Directors and their duties.

In addition to the Officers of the Club (President, Secretary and Treasurer) the Directors shall appoint from amongst their numbers a Chairman (as per Article 32), and Vice-Chairman and from their numbers or from other members appoint a Competitions Secretary, an Entries Secretary, a Membership Secretary and a Clerk of Works. If practicable such appointments may be amalgamated and may be held by an Officer of the Club. In particular, the Officers and others specifically appointed shall perform the following functions:

The President shall:

be a senior figure within the Club who will act as an ambassador, primarily establishing and maintaining contacts with other bodies and organisations.

The Secretary shall:

- a) As required by Article 37, attend all meetings and take minutes, in person or by deputy.
- b) Provide an Agenda for all meetings
- c) Give the Directors at least seven days' notice in writing of a Directors' meeting.
- d) Be responsible for all correspondence concerning the Club.

The Treasurer shall:

- a) Attend in person all meetings, or submit a written report to such meeting, concerning the Club's financial status at that time
- b) Bank all monies of the Club in the name of the Club
- c) In conjunction with the Club's accountants (if any) produce unaudited accounts for the annual general meeting of the Club. The Company qualifies as audit exempt under the Companies (Audit Exemption) regulations 2007; and provided the Members have passed a resolution to waive the requirement for audit, then the Directors shall not be obliged to have the accounts audited.

The Chairman shall:

- a) Chair all meetings of the Club at which he is present
- b) Have an additional casting vote in any situation where voting is equal
- c) Together with the President, as appropriate, represent the Club at any official function or meeting that the Club has been invited to attend.

The Vice-Chairman shall:

Undertake the above functions when the Chairman is absent or indisposed.

The Competitions Secretary shall:

- a) Request the appropriate permits and permissions as required from the Motorsport UK or other governing body to enable race meetings to take place
- b) Ensure that all required officials will be present at the race meeting
- c) After a race meeting collate all the results into an official table which can be published with the Club's newsletter

d) Keep the membership informed on matters relating to rule changes and similar matters with respect to kart racing.

The Entries Secretary shall:

- a) Ensure that all entries and entry fees are collected for each race meeting.
- b) Arrange for the programme and starting grids to be prepared for each race meeting.

The Membership Secretary shall:

- a) Collect all membership forms and fees and maintain a membership register listing all members' details that are considered necessary
- b) Issue each member with a new membership card for the current year
- c) Report applications from potential new members to the Directors
- d) Issue each new member with a set of the current Articles of Association and Byelaws.

The Clerk of Works shall:

- a) Be responsible for maintaining all the Club's equipment in good working order
- b) Ensure that all the Club's equipment is available for use on race days or when otherwise required
- c) May appoint as many assistants as deemed necessary to enable all his duties to be carried out.

5. Expenditure:

The Directors must approve all expenditure incurred by members in pursuance of their duties before payment can be made. A full statement of what is required, along with the cost, must be provided before any such decision can be made.

6. Copies of Rules.

Every member is to be issued with a current copy of the Articles of Association and the Club Byelaws, along with any applicable supplementary regulations and/or championship regulations for competition members. In the event of any conflict in the interpretation of these Byelaws and the Articles of Association the latter shall prevail.

7. Badges.

Any badges issued to a member by or for the Club shall remain the property of the Club. On termination of their membership members shall deliver up such badges to the Secretary.

8. Disciplinary Procedure:

- a) All complaints regarding the behaviour of members should (if occurring at a race event) be referred to and adjudicated upon by the Clerk of the Course in accordance with any relevant Race Regulations.
- b) All other complaints, including any complaint referred to the Club by the Clerk of the Course in his/her own discretion, shall be submitted to the Secretary for consideration by the Directors. This may include any offence, either within kart racing activities or outside, which might bring the Club into disrepute.
- c) The Directors will have the power to suspend temporarily from membership any member accused of misconduct or abuse, pending further investigations or enquiries. This suspension is to facilitate the investigation and is without prejudice to the outcome of the investigation.
- d) Any Member thought to have infringed any Rules or has been accused of any misconduct shall be invited to comment, in writing within fourteen days, on a written statement from the Secretary setting out the alleged breach.
- e) The Directors will consider any reply at the next meeting and if not satisfied as to the suitability of continued membership shall set up a Disciplinary Committee of three to five Directors and/or Members, none of whom have any direct interest in the matter.
- f) The Disciplinary Committee will make such further enquiries as it thinks fit and will offer a reasonable opportunity to the Member concerned with a friend, if so desired, to meet with it and answer the allegations and the Disciplinary Committee will hear such witnesses as are reasonably produced.
- g) The Disciplinary Committee will make such procedural provisions as necessary for the just and efficient disposal of the case. The Disciplinary Committee will submit a written recommendation to the Directors within seven days of the final meeting with the Member, and the Directors will determine its decision as soon as is practical thereafter.
- h) If the Disciplinary Committee is satisfied that there was an offence, then it may recommend one or more of the following actions to the Directors who may adopt any such recommendation by simple majority at their next meeting:
 - note the offence but take no further action.
 - warn the Member concerned as to future conduct but no further action.

suspend or disqualify the Member from kart racing competition, provision of mechanical or other support to another competitor, participation in any Club sporting or social activities and/or administration for some definite or indefinite period; terminate the membership or such other penalty as the Disciplinary Committee considers appropriate.

- i) The Member concerned will receive written notification of the outcome within seven days of the decision.

Nothing in this Disciplinary Procedure shall restrict or replace the discretion of the Directors to exercise their powers under and in accordance with the provisions of Article 12 regarding Expulsion of Members.

9. Notice of General Meetings.

An Extraordinary General Meeting called for the passing of a special resolution or a resolution removing a person as a Director shall be called by at least twenty one clear days' notice. An Annual General Meeting and all other Extraordinary General Meetings shall be called by at least fourteen clear days' notice. The notice shall specify the time and place of the meeting and the general nature of the business to be transacted and, in the case of an Annual General Meeting, shall specify the meeting as such.

10. Validity.

These Byelaws have been adopted by the Directors on 10 February 2021 and shall be applicable to members of the Club until amended or rescinded.